



Role Profile

Job Title: Apprenticeship Plumber
Responsible to: Site Manager
Responsible for: N/A
Location: Across Cardiff sites

Job Purpose

- As an apprentice you will be buddied up with a qualified professional to learn on the job tasks which will support you to gain a recognised plumbing qualification.
 - To become familiar with a range of plumbing systems and components and their installations.
 - To support the Site Manager and team with any onsite issues as they arise.
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General Tasks

- Assisting tradespeople onsite to complete plumbing jobs including passing tools, fittings and equipment
- Assisting on-site trade team with laying underground drainage pipes and installation of sanitation systems, containment, waste pipes
- Complete the theory and practical assessments to gain a recognised qualification
- Complete the work-based evidence to gain a recognised qualification
- General lifting and carrying of materials
- Supporting the team to keep the site clean, free from hazards and organised.

Knowledge/Skills/Experience

Essential

- Attention to detail
- Ability to communicate with others
- Ability to follow written and verbal instructions
- Ability to use own initiative
- Be able to work as part of a team
- Time keeping
- Professional and polite when dealing with colleagues, customers and visitors
- Enthusiastic and willingness to learn
- Well presented
- Be able to work at heights
- Honest and trustworthy
- Enjoy practical work
- Willingness to complete a recognised Plumbing Apprenticeship
- Be able to start on site at our Cardiff schemes

Desirable

- Valid CSCS Apprentice Card (Construction Skills Certification Scheme) or a willingness to complete this qualification whilst in employment. Hale would fund the cost of the test and card. If you are not sure if your card is valid you can find out more information at <https://www.cscs.uk.com/card-type/apprentice/>
- Depending on the level of qualification you will be studying, you may be required to hold certain qualifications or be willing to complete the Essential Skills Wales suite of qualifications (Number, Communication, Digital Literacy).

General

The above responsibilities should be read in conjunction with all express contractual terms relevant to your employment and any other non-contractual Policies and Procedures published by Hale, which are amended from time to time.

In addition to the specified Job Purpose and Tasks all Hale staff are expected to:

Equality

Proactively promote the principles and practices of equality of opportunity, to ensure its effective implementation within their own work and the work of team members.

Health and Safety

Understand their personal responsibilities for ensuring the highest standard of Health and Safety towards themselves and others (e.g. colleagues, team members, the public, etc.). Understand the Hale Health and Safety Policy, including details of relevant responsibilities for employees, managers and senior staff members as well as the consequences for failing to follow them.

Confidentiality

Under no circumstances should any personal data/information or sensitive personal data/information or business sensitive data/information be divulged or passed on to any persons or organisations that are not permitted to receive such data.

Data Protection

In line with legislation, and organisational policy, all personal data/information will be processed in line with the General Data Protection Regulation (GDPR) 2016/679. This includes how staff collect, use, retain, share and destroy personal data/information.

To undertake any other duties requested by the Line Manager, which are consistent with the overall purpose of the post.

Learning

Be willing to undertake the appropriate learning and development to fulfil the requirements of your role and meet site safety standards.